



Minutes of the Annual General Meeting

Held on Friday 26th March 2021 at 10am via Zoom

Attendees:

Jenny Nuttall, Elizabeth Ireland, Sandra Longley, Mike Roberts, Rosie Fry, Ann Powell, Dave Ireland, Phil Kirkup, Aileen Kirkup, Andy Birch.

In attendance:

Fiona Smith, Admin Assistant T17.

1) Welcome to the meeting: Jenny Nuttall chaired the meeting on behalf of the Management Committee; she welcomed everyone to Transport 17's AGM 2021 and explained that a virtual meeting via Zoom was still allowed under the current Covid restrictions.

2) Apologies: Matthew Howe of Wilson Howe Ltd.

3) Approval of minutes of previous AGM: A copy of the draft minutes of the AGM held on Friday 27th November 2020 had been available on the Transport 17 website; the minutes were approved. Proposed by Jenny Nuttall & Seconded by Sandra Longley.

4) Financial Report for 2020: Jenny Nuttall explained that unfortunately due to unforeseen circumstances Matthew Howe was unable to present the draft accounts for 2020 for approval; however, he had stated that there appeared to be no obvious concerns. In the absence of the draft accounts, Jenny had prepared a brief summary of T 17's financial position which she went through; the summary was to be posted on the website. Key points from the summary:- (a) The buses had been looked after by a loyal group of volunteers, who were thanked for their efforts & donations from local churches & organisations had paid for servicing and repairs. Fundraising had been hit hard and donations in memory of members and the support from The Facey Foundation were very much appreciated. An application to be a Coop Local Cause was successful and the grant from SYPTE was protected. (b) In terms of expenditure there had been no payroll expenses since early 2020 and the Landlord had given T17 a rent holiday. With the office closed most of the time, heating & lighting had been kept to a minimum + business rates & water rates had been reduced during the pandemic.

5) As there were no questions with regard to the 2020 financial position, Jenny was thanked for preparing the summary & the meeting moved to item 5 the **approval of draft accounts**. A proposal to bring the draft accounts to an Extraordinary General Meeting was put forward. In the absence of further comment the proposal was agreed. Proposed by Libby Ireland & Seconded by Jenny Nuttall. A date for the meeting would be circulated at the earliest opportunity. In addition, it was the hope that more information would be available for the EGM about the return of T17 supporting the community by offering its accessible transport service once more and increasing opportunities for volunteers to become involved.

6) Appointment of an Auditor for the 2020 accounts: It was agreed to approve the suggestion from Matthew Howe that Chris Woodhead of C J Woodhead & Co be appointed as auditor for the 2020 accounts. Proposed by Mike Roberts & Seconded by Rosie Fry.

7) A.O.B : (i) The death of Stella Jockel was noted with sadness; her staunch support & donations were greatly appreciated. (ii) The resignation of Wendy Trotter from the Management Committee had been accepted with regret; her amazing contribution to T17 over the years was much valued. In the absence of any other business, members were thanked for attending and Jenny was thanked for her organisation of, and for chairing, the Zoom meeting; the Annual General Meeting 2021 was brought to a close.